

APPENDIX A

Department of Parks and Recreation

Designated Positions	Reportable Economic Interest Category Numbers (See Exhibit "B")
Director, Parks and Recreation	1,2,3
Assistant Director, Parks and Recreation	1,2,3
Chief,	1,2,3
<u>Chief, Parks and Recreation</u>	1,2,3
Administrative Services Manager II	1,2,3
Environmental Resource Manager	1,2,3
Environmental Management Specialist	1,2,3
<u>Land Use/Environmental Planner III</u>	1,2,3
Senior Park Project Manager	2,4,5
<u>Project Manager</u>	2,4,5
Parks Recreation Program Manager	2,4,5
District Park Manager	2,4,5
Coordinator, Volunteer and Public Services	2,4,5
Recreational Supervisor	2,4,5
<u>Parks Recreational Supervisor</u>	2,4,5
Historian	2,4,5
<u>LUEG Program Manager</u>	1,2,3
<u>Principal Administrative Analyst</u>	1,2,3
<u>Program Coordinator</u>	2,4,5

Consultants are included in the list of designated employees and are required to disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Director of Parks and Recreation may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope, and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.



THOMAS J. PASTUSZKA
EXECUTIVE OFFICER/CLERK

County of San Diego

CLERK OF THE BOARD OF SUPERVISORS

1600 PACIFIC HIGHWAY, ROOM 402, SAN DIEGO, CALIFORNIA 92101-2471

TELEPHONE (619) 531-5600
FAX (619) 595-4616

June 3, 2004

TO: All Local Agencies

FROM: Thomas J. Pastuszka
Clerk of the Board of Supervisors

CONFLICT OF INTEREST CODE: LOCAL GOVERNMENT AGENCY BIENNIAL REVIEW

Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if the code must be amended. Once the determination has been made, a notice must be submitted to the code reviewing body no later than **October 1, 2004**.

The San Diego County Board of Supervisors, as the code reviewing body for your agency, hereby notifies you of the requirements of this Government Code Section. In order to comply with these requirements, your agency is required to review its Conflict of Interest Code, including the list of designated employees and disclosure categories to determine if amendments are necessary. A copy of each agency's designated employee and disclosure categories is available in the San Diego County web page at:

http://www.sdcountry.ca.gov/cob/conflict_interest/.

After review of your Conflict of Interest Code, a written notice (biennial report) must be submitted to the Board of Supervisors indicating that either **amendments are required** or that **no amendments are necessary** to your code. If amendments to an agency's Conflict of Interest Code are necessary, the amended code must be forwarded to the Board of Supervisors for approval **no later than October 1, 2004**. An agency's amended code is not effective until the Board of Supervisors has approved it.

Please complete and submit the enclosed form of official action, signed by the head of your agency/department, and mail to the Clerk of the Board of Supervisors, 1600 Pacific Highway, Room 402, San Diego, CA 92101 **no later than October 1, 2004**.

DIRECTOR'S OFFICE

JUN 07 2004

Parks and Recreation

Biennial Review

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June 3, 2004

If further information is needed, you may call Evelyn Lam, Board Assistant II, Public Services, Clerk of the Board of Supervisors, at (619) 531-5600.

A handwritten signature in black ink, appearing to read "Thomas J. Pastuszka" with a stylized flourish at the end.

THOMAS J. PASTUSZKA

Clerk of the Board of Supervisors

TJP:GA:el

Attachments

cc: Walter F. Ekard, Chief Administrative Officer

John Sansone, County Counsel

Communications Received (CR)

Biennial Notice Worksheet

The following checklist may assist in the review of an agency's conflict-of-interest code. This is only a guide and is not intended to be an exclusive list of issues that may need review.

Does the code contain the following three basic components:

- ✓ Language that incorporates FPPC Reg. 18730 or contains the basic provisions required in Government Code section 87302
- ✓ A list of designated positions whose duties include making or participating in making governmental decisions
- ✓ Disclosure categories specifying financial interests (investments, interests in real property, income, and business positions) that filers in designated positions must disclose

Review the agency's organization chart and duty statements

- ✓ Do positions need to be added or deleted?
- ✓ Is there a need to reclassify disclosure for any positions?
- ✓ Are consultants designated?
- ✓ Do any officials/consultants manage public investments?
- ✓ Amendments needed? Use underline and strikeout to illustrate changes.

III. PUBLIC WORKS OFFICE	
<u>MAINTENANCE DIVISION</u>	
1. Maintenance Superintendent	2
<u>2. Maintenance Supervisor</u>	<u>2</u>
2. Asst. Maintenance Superintendent	2
3. Senior Equipment Technician.....	3
4. Equipment Services Technician.....	3
• The Public Works Office became the Maintenance Division.	
• The Asst. Maintenance Superintendent was reclassified to Maintenance Supervisor.	
• The Equipment Services Technician is a manual position and was deleted.	

Other Documentation

- ✓ A review of joint powers agreements, minutes and annual reports may assist in determining whether designated positions and their respective disclosure categories are accurately reflected.

Notification

- ✓ If amendments are needed, notify employees and the public.

APPENDIX A

Department of Parks and Recreation

Designated Positions

Reportable Economic Interest
Category
Numbers (See Exhibit "B")

Director, Parks and Recreation	1,2,3
Assistant Director, Parks and Recreation	1,2,3
<u>Chief</u>	<u>1,2,3</u>
Administrative Assistant III	1,2,3
Administrative Assistant II	1,2,3
Chief, Park Development	1,2,3
Chief, Administrative Services	1,2,3
Chief, Park Services and Maintenance	1,2,3
<u>Administrative Services Manager II</u>	<u>1,2,3</u>
<u>Environmental Resource Manager</u>	<u>1,2,3</u>
<u>Environmental Management Specialist</u>	<u>1,2,3</u>
Senior Park Project Manager	2,4,5
Park Project Manager	2,4,5
Assistant Park Project Manager	2,4,5
<u>Parks Recreation Program Manager</u>	<u>2,4,5</u>
Recreational Program Manager	2,4,5
District Park Manager	2,4,5
Coordinator, Volunteer and Public Services	2,4,5
Recreational Supervisor	2,4,5
<u>Historian</u>	<u>2,4,5</u>

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The Director of Parks and Recreation may determine, in writing, that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope, and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EXHIBIT B

COUNTY OF SAN DIEGO
DESIGNATED EMPLOYEES DISCLOSURE CATEGORIES

Category 1. All-Inclusive Reportable Investments

Category 2. All-Inclusive Reportable Interests in Real Property

Category 3. All-Inclusive Reportable Income

Category 4. Less-Inclusive Reportable Investments

Investments in any business entity which contracts, with the County or local government agency governed by the Board of Supervisors, to provide services, supplies, materials or equipment of the type utilized by the Agency adopting this Code and associated with the position of the designated employee.

Category 5. Less-Inclusive Reportable Income

Income from a source which contracts, with the County or local government agency governed by the Board of Supervisors, to provide services, supplies, materials or equipment of the type utilized by the Agency adopting this Code and associated with the position of the designated employee.

Category 6. Less-Inclusive Reportable Interests in Real Property

Interests in real property located in the unincorporated area of the County, or not more than two miles outside the boundaries of the unincorporated area, or within two miles of any land owned by the County.

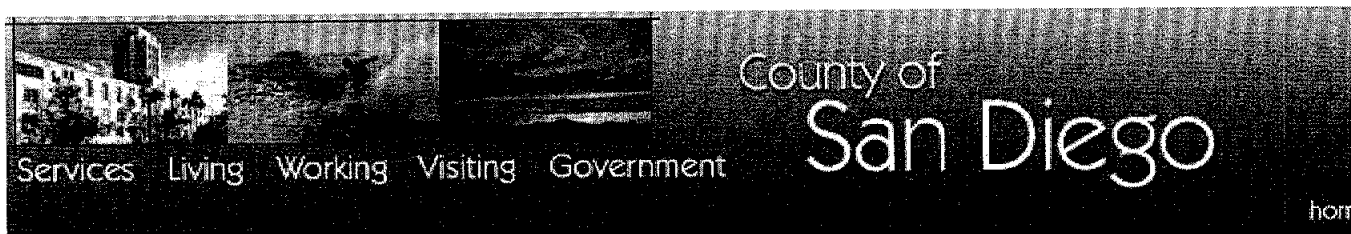
Category 7. Less-Inclusive Reportable Investments, Unincorporated Area

Investments in any business entity with interests in real property located in the unincorporated area of the County, or not more than two miles outside the boundaries of the unincorporated area.

Category 8. Less-Inclusive Reportable Income, Unincorporated Area

Income from a source which resides in the unincorporated area of the County, or not more than two miles outside the boundaries of the unincorporated area.

Approved and/or authorized by the Board
of Supervisors of the County of San Diego
Date 12/13/12 Minute Order No. 24
THOMAS J. PASTUSZKA
Clark of the Board of Supervisors
By 12/13/12
Deputy Clerk


**CLERK OF THE BOARD
OF SUPERVISORS**

- Clerk of the Board 2
- Meetings of the Board
of Supervisors 2
- Air Pollution Control
Hearing Board 2
- Boards, Commissions,
and Committees 2
- Community
Enhancement
Application
- County Administration
Center 2
- County Volunteer
Program
- Disclosure Activities 2
- Notary Public 2
- Official County
Documents 2
- Passports 2
- Property Tax
Assessment Appeals 2
- Subdivision Maps
- Forms
- Links



SAN DIEGO COUNTY CONFLICT OF INTEREST CODE LIST OF DEPARTMENTS AND LOCAL AGENCIES

[[A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#)]

All documents are in Adobe Acrobat Reader format. 

[Click here to download the free Adobe Acrobat Reader.](#)

CONFLICT OF INTEREST CODE

Under the [Political Reform Act](#)  (the "ACT"), all public agencies are required to adopt a conflict of interest code (code). The code designates positions required to file [Statement of Economic Interests, Form 700](#) , and assigns designated categories specifying the types of interests to be reported. The Form 700 is a public document intended to alert public officials and members of the public to the types of financial interest that may create conflict of interest. [Click here for a Form 700 Transmittal Sheet.](#)

Three components of Conflict of Interest Code

1. Terms of the Code

The terms of the code comprise the main body of a code and include provisions as to the manner to report financial interests, the disqualification procedures, etc. The FPPC recommends that agencies incorporate [Regulation 18730](#) by reference because the type of information required in the main body of the code is quite complex and Regulation 18730 contains all of these provisions. The FPPC will amend the regulation to include legislative and regulatory changes that affect the main body of the code; therefore, this component of an agency's code is automatically in compliance with the Act.

2. Designated Positions

The code must specifically list positions that make or participate in decisions. Typically, positions that involve voting on matters, negotiating contracts, or making recommendations on purchases without subsequent review must be included in codes. Positions listed in Government Code Section 87200 (Planning Commissioners, Members of the Board of Supervisors, Chief Administrative Officer, District Attorney, County Counsel, Treasurer/Tax Collector).

3. Disclosure Categories

A primary purpose of the code is to require disclosure of those investments, interests in real property, sources of income and other positions that designated positions may affect in their decision-making.

Below you may select a County department or local agency to view Designated Positions and Disclosure Categories for each.

AGENCY NAME

A

- AGRICULTURE/WEIGHTS & MEASURES
- AIR POLLUTION CONTROL DISTRICT
- AIR POLLUTION CONTROL DISTRICT HEARING BOARD
- ALPINE FIRE PROTECTION DISTRICT
- ALPINE UNION SCHOOL DISTRICT
- ALTERNATE PUBLIC DEFENDER
- ANIMAL CONTROL
- ASSESSMENT APPEALS BOARD #1 to #4
- ASSESSOR/RECORDER/COUNTY CLERK
- AUDITOR & CONTROLLER/CHIEF FINANCIAL OFFICER

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B

- BOARD OF SUPERVISORS GENERAL OFFICE
- BOARD OF SUPERVISORS STAFF - # 1 TO #5
- BOARD OF TRUSTEES - SAN DIEGO COUNTY LAW LIBRARY
- BONITA/SUNNYSIDE FIRE PROTECTION DISTRICT
- BONSALL UNION SCHOOL DISTRICT
- BORREGO SPRINGS FIRE DISTRICT
- BORREGO SPRINGS PARK COMMUNITY SERVICE DISTRICT
- BORREGO SPRINGS UNIFIED SCHOOL DISTRICT
- BORREGO WATER DISTRICT
- BUENA SANITATION DISTRICT

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C

- CABLE TELEVISION REVIEW COMMISSION

- CAJON VALLEY UNION SCHOOL DISTRICT
- CANEBAKE COUNTY WATER DISTRICT
- CARDIFF SCHOOL DISTRICT
- CARLSBAD UNIFIED SCHOOL DISTRICT
- CHIEF ADMINISTRATIVE OFFICE
- CHILD SUPPORT SERVICES
- CHULA VISTA ELEMENTARY SCHOOL DISTRICT
- CIVIL SERVICE COMMISSION
- CLERK OF THE BOARD OF SUPERVISORS
- COMMUNITY SERVICES GROUP
- CORONADO UNIFIED SCHOOL DISTRICT
- COUNTY COUNSEL
- COUNTY LIBRARY
- CUYAMACA WATER DISTRICT

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- D**
- DEER SPRINGS FIRE PROTECTION DISTRICT
 - DEHESA SCHOOL DISTRICT
 - DEL MAR UNION SCHOOL DISTRICT
 - DESCANSO COMMUNITY WATER DISTRICT
 - DISTRICT ATTORNEY

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- E**
- EAST COUNTY FIRE PROTECTION DISTRICT
 - EMERGENCY SERVICES
 - ENCINA WASTEWATER AUTHORITY
 - ENCINITAS FIRE PROTECTION DISTRICT
 - ENCINITAS UNION SCHOOL DISTRICT
 - ESCONDIDO UNION HIGH SCHOOL DISTRICT
 - ESCONDIDO UNION SCHOOL DISTRICT

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- F**
- FAIRBANKS RANCH COMMUNITY SERVICES DISTRICT
 - FALLBROOK HEALTHCARE DISTRICT
 - FALLBROOK PUBLIC UTILITY DISTRICT
 - FALLBROOK UNION ELEMENTARY SCHOOL DISTRICT
 - FALLBROOK UNION HIGH SCHOOL DISTRICT
 - FARM AND HOME ADVISOR
 - FINANCE AND GENERAL GOVERNMENT GROUP

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- G**
- GENERAL SERVICES
 - GILLESPIE FIELD DEVELOPMENT COUNCIL
 - GRAND JURY
 - GROSSMONT CUYAMACA COMMUNITY COLLEGE DISTRICT
 - GROSSMONT HEALTHCARE DISTRICT
 - GROSSMONT UNION HIGH SCHOOL DISTRICT

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H

- HEALTH AND HUMAN SERVICES AGENCY (H&HSA)
- HELIX WATER DISTRICT
- HIGH TECH HIGH
- HIV PLANNING COUNCIL, SAN DIEGO COUNTY
- HOUSING AND COMMUNITY DEVELOPMENT
- HUMAN RESOURCES

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J

- JACUMBA COMMUNITY SERVICE DISTRICT
- JAMUL-DULZURA UNION SCHOOL DISTRICT
- JULIAN COMMUNITY SERVICES DISTRICT
- JULIAN UNION HIGH SCHOOL DISTRICT
- JULIAN UNION SCHOOL DISTRICT
- JULIAN/CUYAMACA FIRE PROTECTION DISTRICT

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L

- LA MESA-SPRING VALLEY SCHOOL DISTRICT
- LAKE CUYAMACA RECREATION AND PARK DISTRICT
- LAKESIDE FIRE PROTECTION DISTRICT
- LAKESIDE UNION SCHOOL DISTRICT
- LAKESIDE WATER DISTRICT
- LEMON GROVE SCHOOL DISTRICT
- LAND USE AND ENVIRONMENT GROUP
- LEUCADIA COUNTY WATER DISTRICT
- LOCAL AGENCY FORMATION COMMISSION
- LOWER SWEETWATER FIRE PROTECTION DISTRICT

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M

- MAJESTIC PINES COMMUNITY SERVICES DISTRICT
- MEDIA AND PUBLIC RELATIONS
- MEDICAL EXAMINER
- METRO WASTEWATER JOINT POWERS AUTHORITY
- METROPOLITAN TRANSIT DEVELOPMENT BOARD
- MIRA COSTA COMMUNITY COLLEGE DISTRICT
- MISSION RESOURCE CONSERVATION DISTRICT
- MOOTAMAI MUNICIPAL WATER DISTRICT
- MORRO HILLS COMMUNITY SERVICE DISTRICT
- MOUNTAIN EMPIRE UNIFIED SCHOOL DISTRICT

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N

- NATIONAL ELEMENTARY SCHOOL DISTRICT
- NOISE CONTROL HEARING BOARD
- NORTH CITY WEST SCHOOL FACILITIES FINANCING AUTHORITY
- NORTH COUNTY CEMETERY DISTRICT
- NORTH COUNTY DISPATCH JPA
- NORTH COUNTY FIRE PROTECTION DISTRICT

- NORTH COUNTY TRANSIT DISTRICT
- NORTH SD COUNTY TRANSIT DEVELOPMENT BOARD

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O

- OCEANSIDE SMALL CRAFT HARBOR DISTRICT
- OCEANSIDE UNIFIED SCHOOL DISTRICT
- OLIVENHAIN MUNICIPAL WATER DISTRICT
- OTAY WATER DISTRICT

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P

- PADRE DAM MUNICIPAL WATER DISTRICT
- PALOMAR COMMUNITY COLLEGE DISTRICT
- PALOMAR POMERADO HEALTH SYSTEM
- PARKS AND RECREATION ★
- PAUMA SCHOOL DISTRICT
- PAUMA VALLEY COMMUNITY SERVICES DISTRICT
- PAUMA VALLEY MUNICIPAL WATER DISTRICT
- PINE VALLEY FIRE PROTECTION DISTRICT
- PLANNING AND LAND USE
- POMERADO CEMETERY DISTRICT
- POMERADO HOSPITAL AUTHORITY
- POWAY UNIFIED SCHOOL DISTRICT
- PROBATION
- PUBLIC ADMINISTRATOR
- PUBLIC DEFENDER
- PUBLIC WORKS
- PURCHASING AND CONTRACTING

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Q

- QUESTHAVEN MUNICIPAL WATER DISTRICT

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R

- RAINBOW MUNICIPAL WATER DISTRICT
- RAMONA CEMETERY DISTRICT
- RAMONA MUNICIPAL WATER DISTRICT
- RAMONA UNIFIED SCHOOL DISTRICT
- RANCHO SANTA FE COMMUNITY SERVICE DISTRICT
- RANCHO SANTA FE FIRE PROTECTION DISTRICT
- RANCHO SANTA FE SCHOOL DISTRICT
- REGIONAL AIRPORT AUTHORITY
- REGISTRAR OF VOTERS
- RESOURCE CONSERVATION DIST OF GREATER SD COUNTY
- RINCON DEL DIABLO MUNICIPAL WATER DISTRICT
- RINCON RANCH COMMUNITY SERVICES DISTRICT
- RIVERVIEW WATER DISTRICT
- RURAL FIRE PROTECTION DISTRICT

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S

- SAN DIEGO ASSOCIATION OF GOVERNMENTS
- SAN DIEGO COMMUNITY COLLEGE DISTRICT
- SAN DIEGO COUNTY CAPITAL ASSET LEASING CORP
- S D COUNTY EDUCATIONAL FACILITIES AUTHORITY NO. 1
- SD COUNTY EMPLOYEE RETIREMENT ASSN (SDCERA)
- SAN DIEGO COUNTY OFFICE OF EDUCATION
- SAN DIEGO COUNTY WATER AUTHORITY
- SD POOLED INS. PROGRAM AUTH/SD CO CITIES RISK MGT (SANDIPA/SDCCRMA)
- SAN DIEGO SERVICE AUTHORITY FOR FWY EMERGENCIES
- SAN DIEGO UNIFIED PORT DISTRICT
- SAN DIEGO UNIFIED SCHOOL DISTRICT
- SAN DIEGO WORKFORCE PARTNERSHIP
- SAN DIEGUITO RIVER VALLEY PARK JPA
- SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
- SAN DIEGUITO WATER DISTRICT
- SAN ELIJO JOINT POWERS AUTHORITY
- SAN LUIS REY MUNICIPAL WATER DISTRICT
- SAN MARCOS UNIFIED SCHOOL DISTRICT
- SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT
- SAN PASQUAL UNION SCHOOL DISTRICT
- SAN YSIDRO SCHOOL DISTRICT
- SANDAG/S D COUNTY REGIONAL TRANS COMMISSION
- SANTA FE IRRIGATION DISTRICT
- SANTEE SCHOOL DISTRICT
- SHERIFF
- SOLANA BEACH SCHOOL DISTRICT
- SOUTH BAY IRRIGATION DISTRICT
- SOUTH BAY UNION SCHOOL DISTRICT
- SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
- SPENCER VALLEY SCHOOL DISTRICT
- SWEETWATER AUTHORITY
- SWEETWATER UNION HIGH SCHOOL DISTRICT

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T

- TIA JUANA VALLEY COUNTY WATER DISTRICT
- TREASURER-TAX COLLECTOR
- TRI CITY HOSPITAL DISTRICT

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U

- UPPER SAN LUIS REY RESOURCE CONSERVATION DISTRICT

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V

- VALLECITOS SCHOOL DISTRICT
- VALLECITOS WATER DISTRICT
- VALLEY CENTER CEMETERY DISTRICT
- VALLEY CENTER FIRE PROTECTION DISTRICT

- [VALLEY CENTER MUNICIPAL WATER DISTRICT](#)
- [VALLEY CENTER--PAUMA UNIFIED SCHOOL DISTRICT](#)
- [VISTA FIRE PROTECTION DISTRICT](#)
- [VISTA IRRIGATION DISTRICT](#)
- [VISTA UNIFIED SCHOOL DISTRICT](#)

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W

- [WARNER UNIFIED SCHOOL DISTRICT](#)
- [WASTEWATER MANAGEMENT DISTRICT, S.D. AREA](#)
- [WATER CONSERVATION GARDEN AUTHORITY](#)
- [WHISPERING PALMS COMMUNITY SERVICES DISTRICT](#)
- [WYNOLA WATER DISTRICT](#)

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Y

- [YUIMA MUNICIPAL WATER DISTRICT](#)

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